

LIST OF TRUSTEE PROPERTIES TO BE SOLD

MARCH 1, 2012 AT 10:00 A.M.

**LOCATION:
POTTER COUNTY TAX OFFICE
*** LOCATED AT 900 S POLK ST *****

FOR INFORMATION CONCERNING LOT SIZE, SQUARE FOOTAGE, EXACT LOCATION, APPRAISAL, IMPROVEMENTS, ETC., CONTACT THE POTTER-RANDALL APPRAISAL DISTRICT AT # (806) 358-1601, 5701 HOLLYWOOD RD (LOOP 335) or www.prad.org

FOR INFORMATION CONCERNING ZONING, CONTACT THE CITY OF AMARILLO AT # (806) 378-3000.

*****READ INSTRUCTIONS ON BID SHEET*****

Complete a separate bid sheet for each property desired and place each bid sheet in a separate envelope with the property's physical address on the outside of the envelope(s).

**A single bid on multiple properties will NOT be accepted.
Each property must be bid on separately**

The only names that will appear on the deeds will be the names listed on the bid sheet.

IT IS OUR INTENTION TO OFFER TRUSTEE PROPERTY FOR SALE DURING FEBRUARY OF EACH YEAR. NOTIFICATION OF SALE WILL BE PROVIDED APPROXIMATELY 3 WEEKS PRIOR TO BID CLOSING DATE.

IF YOU WOULD LIKE TO BE ON OUR E-MAILING LIST, PLEASE FORWARD YOUR REQUEST TO katrinaadams@co.potter.tx.us. IF YOU DO NOT HAVE INTERNET ACCESS AND YOU WOULD LIKE TO RECEIVE IT BY MAIL THEN SEND A SELF-ADDRESSED, STAMPED ENVELOPE TO: POTTER COUNTY TAX OFFICE % TRUSTEE PROPERTY, PO BOX 2289, AMARILLO, TX 79105.

NOTICE TO BIDDERS

POTTER COUNTY WILL RECEIVE SEALED BIDS UNTIL 5:00 P.M.
FEBRUARY 29, 2012 ON THE FOLLOWING TRUSTEE PROPERTY:

<u>LEGAL DESCRIPTION</u>	<u>PHYSICAL ADDRESS AS LISTED IN TAX RECORDS</u>
R06510009220 LOT BLOCK: 241 S 25 FT OF N 100 FT OF LOT 14 AMARILLO CO SUB, PLEMONS	1908 S JACKSON ST
R01401000775 LOT: 8 BLOCK: 12 DENVER HEIGHTS	409 BROWNING ST
R01885004860 LOT 5 BLOCK: 17 FAIRVIEW TOWNSITE	NO SITUS
R01885004580 LOT BLOC 16 EAST 50' EACH OF LOTS 5 & 6 FAIRVIEW TOWNSITE	3705 SE 6TH AVE
R03903002355 LOT: 1 BLOCK 232 HOLLAND	409 N HAYES ST
R00107002075 LOT 2 BLOCK 39 AMARILLO, HEIGHTS	1009 N VAN BUREN ST
R08208201362 LOT 37 & 38 BLOCK 18 UNIVERSITY HEIGHTS	1420 NW 14TH AVE
R08208202469 LOT 13-20 BLOCK: 30 UNIVERSITY HEIGHTS	1625 NW 14TH AVE

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<u>LEGAL DESCRIPTION</u>	<u>PHYSICAL ADDRESS AS LISTED IN TAX RECORDS</u>
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R06910002820

LOT 12 BLOCK 75
SAN JACINTO HEIGHTS

2812 SW 2ND AVE

R06910009130

LOT 7 BLOCK 231
SAN JACINTO HEIGHTS

3911 CENTER AVE

R45000301140

LOT: BLOCK: 21-W
UNIT 11 TRACT F-11 SECT 3 E L & R R
BLOCK 21-W
VALLE DE ORO 6 ACRES

LOOKOUT ROAD

BID SUBMISSION FOR TRUSTEE PROPERTY

INSTRUCTIONS:

A. Bid forms may be obtained from the Potter County Tax Office. If bidding on more than one property, a separate bid form must be completed on each property.

B. Bids submitted by mail must be in a sealed envelope, and placed in another envelope for mailing. All envelopes must be labeled with the property's physical address. **Potter County reserves the right to reject any and all bids.** Bids from parties with delinquent taxes in Potter County will not be accepted. All properties may be subject to the Right of Redemption according to Section 34.21 of the Texas Property Tax Code. The **2012** taxes will be prorated.

C. Bids must be received in the Potter County Tax Office not later than 5:00 P.M., **February 29, 2012**. Bids will be opened at **10:00 A.M., March 1, 2012**, and all interested parties are invited to attend. For additional information, please call # 342-2601.

1. Person(s) submitting the bid: (The only names that will appear on the deed will be the names listed on this bid sheet.)

(please print **legibly** & use ink)

Name: _____

Address: _____

City, State, Zip: _____

Telephone Number: _____ e-mail address: _____

Signature: _____

2. I hereby submit a bid of \$ _____ on the property described below:

(legal description)

(physical address)

3. If improvements are inaccessible, (locked or boarded) contact the Tax Office prior to entering.

4. Payment is due plus \$50.00 for filing of the deed, at the time the successful bidder is notified.